

## Curriculum Vitae

### Mr. Rajeev Kumar

**Address:** House No. 746, Dasmesh Nagar, Naya Goan,

SAS Nagar (Mohali) Chandigarh – 160103

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#### Profile Overview:

Mr. Rajeev Kumar is a senior development specialist with over 12 year of experience in health sector; He is involved in implementation of the project at various levels. He has managed nearly 20 project staff. He has been effective in liaison with the states and district level program officer (Health Department). Innovative skill in achieving the targets much appreciated by the stakeholder.

#### Organization associated:

Sr No	Period	Organization	Designation	Relevant Information
1	April 2018 to till date	Department of Community Medicine & School of Public Health, PGIMER Chandigarh	Project Coordinator	Established India's first E-Resource Centre on Tobacco Control and also serving as an Assistant Editor of Newsletter 'Tobacco Free Times'.
2	July 2011 to April 2018	Voluntary Health Association of India (VHAI)	Assistant Program Manager (APM)	Promoted as best performing District Coordinator to National- Assistant Program Manager.
3	July 2008 to 2011	MAMTA – Health Institute for mother and child	Program Officer	Technical support was providing to 150 NGOs. Who continuous to receive grants as on today.

#### School of Public Health, Post

**Designation:** Project Coordinator (Advancing Tobacco Control) - Chandigarh

**State Responsible:** Odisha, Meghalaya, Telangana and Puducherry

**Period:** April 2018 to till date

#### **JOB Profile:**

1. Liaison with National official, State Nodal Officers, District Officials, The Union SEA office for effective implementation of Advancing Tobacco Control.
2. Provide technical support to implementation of Project in four focused states this include the regular follow-ups, orientation trainings, recording, reporting and capacity building.
3. Communicate with the key experts from Govt., Non – Govt. organization and State level official for data compilation at e- portal resource centre for Tobacco Control.
4. Organize National and State level workshop for capacity building of key stakeholders.

#### **Achievements:**

1. Establish web based –National Resource Centre for Tobacco Control ([www.rctcpgi.org](http://www.rctcpgi.org))
2. Published Bi- Monthly Newsletter 'Tobacco Free Times' for regular updates on various initiative of Tobacco Control at National and sub national level.

**Voluntary Health Association of India (VHAD):**

**Designation:** Assistant Program Manager (GFATM Project Axshya) – New Delhi

**State Responsible:** Punjab, Bihar, J&k and Goa

**Period:** July 2011 to April 2018

**JOB Profile:**

1. Provide technical support to implementation of project Axshya in 46 district of India this includes monitoring and supervision, data management (Recording and reporting), financial management, Bills/ Vouchers approval and capacity building.
2. Liaison with State officials / District officials, The Union (PMU), WHO consultants and other Health official for implementation of project activity.
3. Engage private sector for TB Notification in 46 districts.
4. Foster the development of partnerships and facilitate close and effective relationship with civil society partners.

**Achievements:**

1. Nearly 10000 thousand TB patients and their family were saved.
5. Mobilized Parliamentarian in raising resources to support needy TB patients.
6. Facilitate TB Notification from private sector by organizing series of CMEs in collaboration with IMA and state health Department.
7. Facilitate and conducting Operational research with the UNION.
8. Enhance the capacity nearly 500 NGOs and over 1000 community volunteers on Tuberculosis and project activity.
9. Representative from different media come forward to support TB awareness Campaign across fours states.

**MAMTA – Health Institute for mother and child (HIMC):**

**Designation:** Program Officer (Chandigarh)

**State Responsible:** Punjab, Haryana and Chandigarh

**Period:** July 2008 to July 2011

**JOB Profile:**

1. Select and trained local NGOs to promote institutional delivery.
2. Provide Monitoring and supervision support to partner NGOs in Punjab, Haryana and Chandigarh.
3. Liaison with the States, District Health official to ensure effective implementation of the program and financial issue of partner NGO.

**Achievements:**

1. Organizing Training Programs, Workshops and Seminars for Partner NGOs.
2. Assisting MNGOs & SNGOs in preparing Project Proposals

**Trainings:**

- State Level Training of Trainer on Community & Monitoring Conduct by **Centre for Health and Social Justice (CHSJ)**, New Delhi organized by NRHM, Punjab

**Publications:**

- Paper published as co-author "**Asymptomatic screening of clients on Opioid Substitution Therapy for Tuberculosis: an experience from India**" (manuscript number is: PHA-04-19-0025) in Public Health Action.
- Attended and presented a paper titled "**E-Resource Centre for Tobacco Control: One - Stop Solutions (Reg ID – 132)**" in an "**4th National Conference on Tobacco or Health**" at Tata Memorial Hospital, Mumbai, held on 8th – 10th Feb, 2019.

**Key Areas of Expertise: -**

- Master Trainer for health issues like Tuberculosis, Soft Skills.
- Media engagement & Political Engagement for project.
- Having good experience in advocacy, communication and Social mobilization, Programme Management, Team leadership, Strategic planning, Project implementation, Administration, Human Resource Management, Project timeline management and Budgeting.

**Co-Curricular Activity: -**

- NCC Cadet during graduation and obtained 'A' grade in NCC 'B'.
- Obtained 'A' Grade in NCC 'A' exam during School period.

**Qualifications:-**

- **Masters in Social Work** from IGNOU.
- **Master's in Public Administration** from KSOU
- **Post Graduate Diploma in Rural Development** from IGNOU
- Graduation from **Punjabi University**
- 'O' level certificate from **DOEACC SOCIETY, New Delhi**

**Computer Knowledge:-**

- Operating System : Windows 10, Windows 7, Windows XP, Window 98, DOS
- Office : Microsoft Office – 10, 7, XP (Word, Excel, PowerPoint)
- Internet : Email, Chat, Video Call etc.

**Personal Profile: -**

- Father's name : Sh. Madam Lal
- Date of birth : 2<sup>nd</sup> Nov 1986
- Nationality : Indian
- Sex : Male
- Material status : Married
- Address : House No. 746, Dasmesh Nagar, Naya Goan, SAS Nagar (Mohali) Chandigarh - 160103
- Contact No. : 09915659342
- Nationality : Indian
- Language known : English, Hindi, Punjabi.

**References: -**

1. **Dr Sonu Goel**  
Additional Professor, Department of Community Medicine  
School of Public Health, PGIMER Chandigarh  
Mobile 9914208027 Email [sonugoel007@yahoo.co.in](mailto:sonugoel007@yahoo.co.in)
2. **Dr. P C Bhatnagar,**  
Executive director,  
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3. **Dr. BM Prasad**  
Senior Technical Advisor – The Union, New Delhi  
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**Declaration:-**

I hereby declare that the above information is true and best of my knowledge and belief.

Date: 24-11- 2019

Place: Chandigarh

(Rajeev Kumar)