

ANKUSH RANA

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Career Goal: Seeking a challenging position in a professionally managed organization which provides enough opportunities for growth and development. Keen to create synergistic effect amongst the people at work and apply concept of inclusion, convergence and empathy into developmental programming.

Academic Qualification:

- ▶ **MBA in Rural Development** 2015 from **Integrated Institute of Himalayan Studies Himachal Pradesh University Shimla.**
- ▶ Graduate Bachelor in Science – NON- Medical from, Himachal Pradesh University.

Overview of Experience and Skills:

A constant learner, innovator, explorer and analytically thinker with nearly **Four** and half years' experience of working at state and district level on **Community Health Programme** & data analyst committed professional who believes in amalgamating self-development to the growth of the organisation in order to bring unparalleled success. Community mobilization, idea & practice of PRA tools, liaising with block & district level Govt. officers. Organized & facilitated umpteen numbers of training programs on health issues. Child advocacy.

Programme Management /Technical Skills:

- ▶ Strategy development; program design and management including realignments, design and manage management information system.
- ▶ Design new initiatives and ways of working within a given organization framework.
- ▶ Streamline monitoring, feedback and other internal processes
- ▶ Overall Implementation, Planning of Community Health Programme.
- ▶ Responsible for leading, motivating and supervising the team of Community Health.
- ▶ As an ongoing practice, monitor & conduct deep dive analysis on areas of opportunities within the account and implement corrective actions, to help achieve desired results.
- ▶ To identify root causes of variances in metrics (if any)
- ▶ Conducting calibration with Team Leaders to find out the gaps and coach them accordingly.
- ▶ Learn from different good practices and advocate them for replication and scale-up
- ▶ Good knowledge of Spreadsheet and database management.
- ▶ Experience in data management, statistical analysis and application analysis tools.

Sector Specific Knowledge:

- ▶ Sound understanding of Community Health Care Project, Education Project, Rural Development project Process monitoring and Evaluation.
- ▶ Co-ordinate with Health Dept. ANMs, ASHA, AWC worker, ICDS Dept. and other health related agencies to enhance delivery.
- ▶ Good Experience of Handling MIS of Community Health Programme like MHCU, Other Project, Sharing analysis report to management.
- ▶ Project SUPOSHAN to Curb Malnutrition and Anemia among Children, Adolescent girls and women in reproductive age of group. Here we cover Eight thousand population in far flung area of Shimla Dist. and 900+ adolescent girls for Hb screening and 1000+ Women for reproductive age of group for Hb screening.
- ▶ Training need identification basis the performance of the employees and ensures timely training for the identified population.
- ▶ Organize and conduct Health Awareness camps in projected area, schools etc.
- ▶ Organize, Hb testing, anemia awareness camps to benefit the villagers of project area.
- ▶ Assist in mobilizing government schemes in the affected village.
- ▶ Assistance towards implementation of other CSR activities also organizing innovative activities with school children, WRA groups etc.
- ▶ Good understanding of NGO environment and CSR system in India.

Management and Administration:

- ▶ Experience in coordination, supervision and management of CSR team, Operations and Program teams.
- ▶ Worked with Local panchayat Raj administration, ICDS administration, WCD.

Levels of Interaction:

- ▶ Worked directly with senior management, middle management, communities including operation staffs; technical people.

Professional Experience:

1. Jan' 2020 Onwards : Dabur India Limited as Associate Manager CSR

- ▶ Responsible for planning and implementation of Unit Level CSR activities at Rudrapur Uttarakhand.
- ▶ Skill Development Centres.
- ▶ Remedial Education Centre.
- ▶ Adult Literacy Education Centre.
- ▶ Computer Literacy Centre.
- ▶ Sanitation Programme in adopted School near Udham Singh Nagar District.
- ▶ Self Help Group.

2. July 2018-Dec 2019 : Vardhman Textiles Limited as Corporate CSR Officer

Assisting during Implementing & Coordinating Corporate CSR at Group level of Vardhman Group.

- ▶ Responsible for planning and implementation of Group CSR activities in Punjab, Himachal Pradesh, Madhya Pradesh & Gujrat.
- ▶ Design and drive CSR Projects/activities for Vardhman Textiles Ltd at Corporate Level as per Schedule-VII, section 135 (Corporate Social Responsibility) of Company Act 2013.
- ▶ Identification of social gaps or problems, develop prioritization matrix and formulation of CSR projects by maintaining balance with all stakeholders expectations who directly and indirectly claim their stake in the business process.
- ▶ Meeting with Government Officer, Community People, groups, Individuals, women, youth and develop area specific CSR activities on their need based issues.
- ▶ Ensure effective implementation of CSR projects with proper planning, monitoring and proper utilization of resources.
- ▶ Proper Documentation of CSR Implementation Process(Photographs, Minutes of community meetings, Request letters, beneficiary Certificates, Beneficiaries feedback, impact assessment etc)
- ▶ Meeting with stakeholders (community, CSR partners, Government departments, NGO's, community based organization/groups and media) and develop effective stakeholders management strategy to provide an enabling environment for CSR implementation and business.
- ▶ Coordinate with departments within group or outside the group who involve in the CSR implementation process.

3. November 2016- July 2018: Adani Foundation as Project Officer (Project Suposhan to curb Malnutrition and anemia among children, adolescent and Women in Reproductive Age of Group.

- ▶ Responsible to monitor Execution and implemented the project in Shimla Dist. Of Himachal Pradesh in which we cover 66 villages community around 10000 villager and 30 schools.
- ▶ Work with Govt. Health Department & ICDS in adopted Panchayat/village to improve the Malnutrition and anaemia status of children. Adolescent and WRA.
- ▶ **Implemented various Concept during execution to improve the performance of existing project.**
- ▶ Responsible for data collection and Analysis through survey, survey report preparation, MIS handling, spread sheet.
- ▶ Prepare Management Information System of Community Health care Project- Mobile Health care unit sainj, organizing specialist Medical camps, community mobilization activity in far flung hilly area villages of kotkhai and Theog block of Distt. Shimla Himachal Pradesh.
- ▶ Responsible as s Social Protection Officer in Community.

3. People Action for People in Need Sirmour Himachal Pradesh (1 April 2016 to 26 Nov 2016) Project CHILD HELP LINE 1098(Ministry of Women and Child Development Department.)

Major Assignments and Achievements:-

- ▶ Liaising with government agencies for mobilizing resources.
- ▶ Invite the community for participation in workshop, discuss or resolve the issues of child related and preparation of reports & documentation.
- ▶ Advocacy on child issues at block, district or state level with concern departments.
- ▶ Open house at School level or panchayat level in which we aware children/ parents about their child rights.
- ▶ Providing Emotional support and guidance to children/ drop out children as well.
- ▶ Around 200 cases we are solve in which maximum number of case are drop out cases, medical help cases, Child Labour cases, Child marriage cases.
- ▶ We are also provide moral education to children and also aware about education importance in life.
- ▶ Organize & motivate the community for the advocacy on RTE act at district level.
- ▶ Discussion on issues & active learning's in Child Right Club meeting at village level.
- ▶ Volunteer involvement in Child Right and You Project (CRY) run By People Action for People in Need (PAPN) at two distt. Of Haryana (Yamunanagar and Panchkula).
- ▶ Base line survey in the village or panchayat level on child rights and their issues also.
- ▶ We cover around 15 to 20 panchayat in which we find the issues of children.
- ▶ Issues involved are child marriage, Dropout children, Malnutrition children, Health related issues, Cast discrimination issues.

4. Himachal Gyan Vigyan Samiti:-

Saakshar Bharat Mission working as a Block Coordinator (1 July 2015- 24 Feb 2016) in Chamba district of Himachal Pradesh.

- ▶ The mission aims to promote and strengthen adult learning, reaching out to those who missed the opportunity to access or complete formal education. As well as basic literacy/basic education, it covers vocational education and skill development, applied science and sports. Due to its approach Saakshar Bharat is described as a 'people's programme', with the government acting as facilitator and resource provider, but working closely with local communities to tailor the programme to their needs.
- ▶ Provide basic literacy and numeracy to non-literate and non-numerate adults.
- ▶ Provide qualification equivalent to formal educational system and establish learning for neo-literates beyond basic literacy
- ▶ Provide Vocational education. Imparting learners with relevant skill development programmes is crucial to improving their working and living conditions.
- ▶ Promote a learning society by providing opportunities to neo-literate adults for continuing education.

Professional Training/Seminars Attended:-

- ▶ Attended course on Exploring Sustainability in Indian Context at Azim Prem ji University, May-June-2018.
- ▶ Attended training programme at NIRD & PR Hyderabad on Research Methodology for Rural Development professional from 25May to 3June 2015
- ▶ Attended a course at Banker Institute of Rural Development (BIRD), Luck now. 2014
- ▶ Attended Para Legal training on Human Rights and Law at Indian Social Institute New Delhi 2016
- ▶ Attended Workshop on the programme on Counselling Issues as well as Prevention of drug abuse at Gunjan Organization of Community Development, Kangra. RRTC North 2, Ministry of Social & Empowerments Gov. of India
- ▶ One-month village study programme in Lambagagon Block, Kangra district, Himachal Pradesh.
- ▶ Training on International Human Rights Mechanisms for the North Region Civil society organizations organized by AINNI 2016.

- ▶ Adani Foundation CSR conclave 2017.

EXTRA CURRICULAR ACTIVITY

- ▶ Actively participated in blood donation camp.
- ▶ Actively participated in university cultural function.
- ▶ Works in Students organizations and also an elected office bearer in Student Central Association

Software Skills:-

- ▶ Software Skills:-
- ▶ Operating System: Windows XP, Windows 7
- ▶ Packages: MS Office (MS Word, MS Excel and MS Power Point)

Academic and Professional Qualifications:

University/Institute	Course Name	Year
Himachal Pradesh University	MBA in Rural Development	2013-2015
Himachal Pradesh University	B.Sc Non-Medical	2011-2013
CBSE	Intermediate	2008-2009

Some Achievements and Recognitions:

- ▶ Member of winning Team “Skoch Award to SUPOSHAN Project Adani Wilmar 2018.
- ▶ In Year 2018, our project “Supportive Programme on Sustain Health and Nutrition” won **Skoch Award Silver**.
- ▶ Member of winning Project Team “Gold Standard Award 2018 for Project Suposhan Nutrition India from its Roots.

Personal Information:

Date of Birth : 7th March 1991
 Marital status : UnMarried
 Languages Known : English, Hindi and Punjabi
 Permanent Address : VPO Barram Teh. Jaisinghpur Distt Kangra HP 176097
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References:

1. **Ms. Sushma Oza** (Director of Strategy & Sustainability **Adani Foundation**)
9099924659
2. **Mr. Ajay Ciciliya** Project Coordinator Adani foundation (**0909940068**)
3. **Dr. Baldev Singh Negi**, Integrated Institute of Himalayan Studies, UGC Centre of Excellence, Himachal Pradesh University, Summer Hill, Shimla-171005.

DATE:

PLACE: Shimla

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